FOLLOW-UP REPORT

of project implemented within the
Interreg V-A Slovakia-Hungary
Cooperation Programme

## General data

### General project data

|  |  |
| --- | --- |
| Project ID |  |
| Project title |  |
| Project acronym |  |
| Number of the Report |  |
| Start date of the settlement period |  |
| End date of the settlement period |  |

### Lead Beneficiary data

|  |  |
| --- | --- |
| Lead Beneficiary |  |
| Lead Beneficiary`s address |  |
| Name of the statutory representative/s |  |
| Lead Beneficiary website |  |

### Contact person data

|  |  |
| --- | --- |
| Name of the contact person |  |
| Position |  |
| Mobile number |  |
| E-mail |  |

## Report on investment in infrastructure or productive investment items

Project comprising investment in infrastructure or productive investment shall repay the contribution from the ESI Funds if within five years of the final payment to the beneficiary or within the period of time set out in State aid rules, where applicable, it is subject to any of the following:

1. a cessation or relocation of a productive activity outside the programme area;
2. a change in ownership of an item of infrastructure which gives to a firm or a public body an undue advantage;
3. a substantial change affecting its nature, objectives or implementation conditions which would result in undermining its original objectives.

Length and schedule of the total follow-up period and list of key items can be found in Follow-up notifying letter received by the LB after the successful implementation.

Lead Beneficiary shall report on every key item listed in notifying letter as follows:

|  |  |  |  |
| --- | --- | --- | --- |
| **Item** |  |  | *Name of key infrastructure assets acquired within the project. See notifying letter* |
| **Owner** |  |  | *Name of the current owner of the item* |
| **Maintainer** |  |  | *Name of organization maintaining the item if different* |
| **Function of the item** |  |  | *Please describe the mission of the object* |
| **Location** |  |  | *Address/GPS coordinate* |
| **Condition***(photo documentation required)* |  |  | *Description of the asset’s condition and link to the supporting photo documentation* |
| **Activities related to the infrastructure/productive investment***(photo documentation required)* |  |  | *Description of activities undertaken in the reporting period related to the asset and link to supporting photo documentation* |

*\*Please, add more tables in case of more items.*

## Revenues generated after the project closure

Revenue-generating project is any project involving an investment in infrastructure/soft investments of which is subject to charges borne directly by users, involving the sale or rent of land or buildings or any other provision of services and or goods against payment. Provisions on operations generating net revenues after their completion shall be not applied for:

* projects whose total eligible cost before deduction of net revenue does not exceed 1 million €;
* projects for which support under the programme constitutes
	+ a) de minimis aid;
	+ b) compatible state aid, where an aid intensity limit is applied or where it is subject to individual verification of financing needs under state aid rules.

I, the undersigned legal representative of the Lead Beneficiary confirm on behalf of all project Beneficiaries that during the reported period the partnership that I represent,

󠆮 did not produce net revenues produced as result of implemented project;

󠆮 did produce net revenues produced as result of implemented project according to the followings:

|  |  |  |  |
| --- | --- | --- | --- |
| **Beneficiary** | **Revenues[[1]](#footnote-2) generated by the Beneficiary related to investment financed by the Programme in the reporting period(EUR)****(A)** | **Costs[[2]](#footnote-3) occurred at Beneficiary in current reporting period(EUR)****(B)** | **Net revenues[[3]](#footnote-4)(EUR)** **(C=A-B)** |
|  |  |  |  |
|  |  |  |  |

*(Revenues and costs incurred in a currency other than euro shall be converted into euro using the monthly accounting exchange rate of the European Commission[[4]](#footnote-5) in the month of submission of follow-up report.)*

## Declaration of the Lead Beneficiary

I, the undersigned legal representative of the Lead Beneficiary on behalf of all project Beneficiaries confirm that during the reported period the project did not undergo a substantial modification such as;

* a cessation or relocation of a productive activity outside the programme area;
* a change in ownership of an item of infrastructure which gives to a firm or a public body an undue advantage;
* a substantial change affecting its nature, objectives or implementation conditions which would result in undermining its original objectives.

I, the undersigned legal representative of the Lead Beneficiary on behalf of all project confirm that in accordance with the Subsidy Contract ownership, title and industrial and intellectual property rights of the project outputs, the reports and other documents related to it remained at the Lead Beneficiary and Beneficiaries.

I, the undersigned legal representative of the Lead Beneficiary on behalf of all project Beneficiaries involved in the project implementation, knowing that false in declaration represents a crime under the Criminal Code, declare that:

* The information in the follow-up report correspond to reality and activities ensuring the sustainability of the project have been implemented according to the approved Application form and concluded Subsidy Contract;
* Documents listed in the Subsidy Contract and data about the project are retained accordingly.

The Lead Beneficiary with his signature further agrees to inform the JS in written about any changes concerning the data and facts in the submitted Follow-up report.

|  |
| --- |
| Place and date: |
| Lead Beneficiaryrepresented by |
| .............................................. |
| Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

1. Charges borne directly by users, involving the sale or rent of land or buildings or any other provision of services and or goods against payment. [↑](#footnote-ref-2)
2. Amount of replacement costs (equipment during operation), fixed operating costs (staff, maintenance, repair etc.) and variable operating costs of the Beneficiary. [↑](#footnote-ref-3)
3. Difference between revenues and costs. [↑](#footnote-ref-4)
4. The monthly exchange rates of the European Commission are published on [http://ec.europa.eu/budget/contracts\_grants/info\_contracts/inforeuro/inforeuro\_en.cfm](http://ec.europa.eu/budget/contracts_grants/info_contracts/inforeuro/inforeuro_en.cfm%20)  [↑](#footnote-ref-5)