



**Interreg**  
Hungary – Slovakia



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**Call for proposal – HUSK-2302**

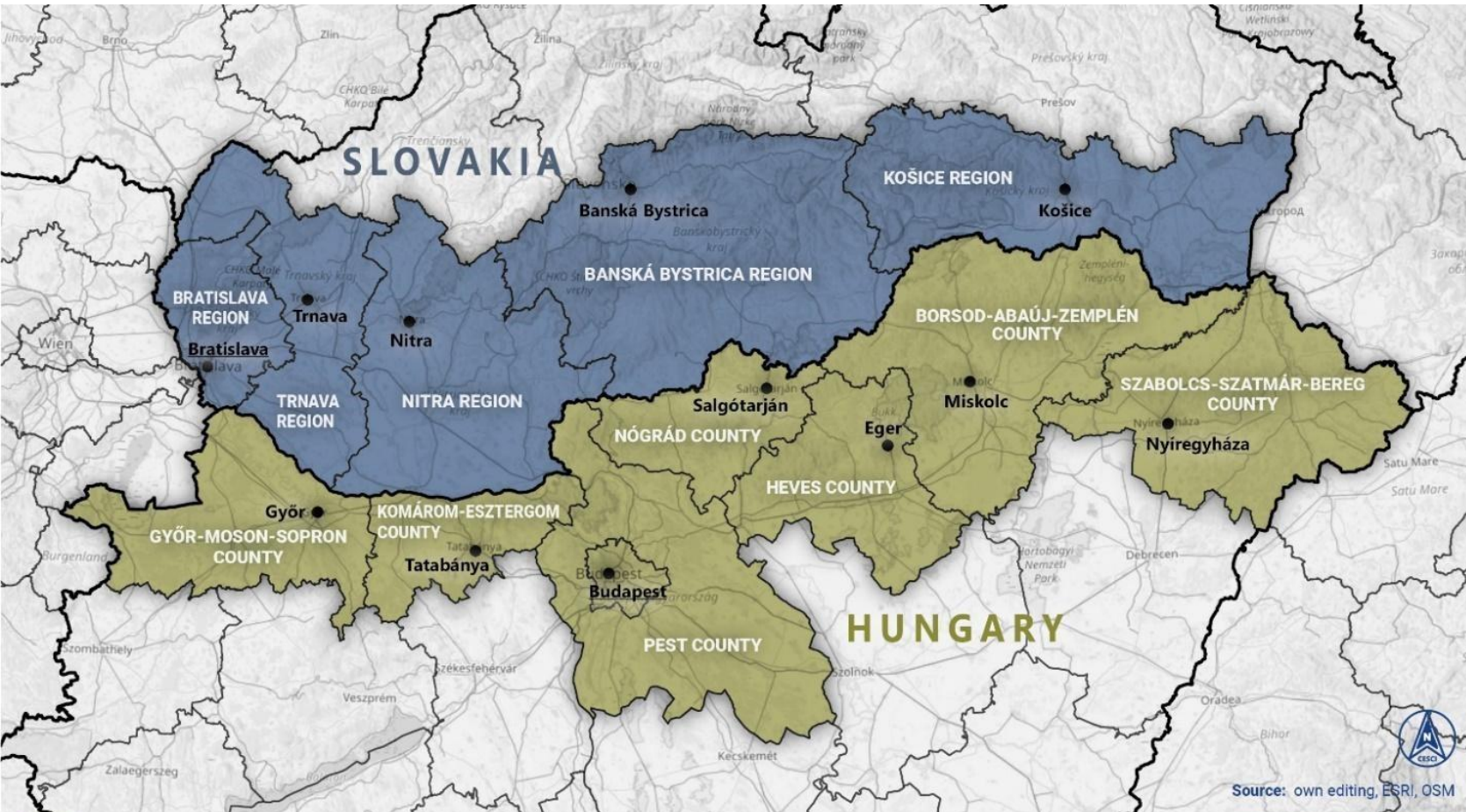
**Guide for applicants**

Interreg Hungary – Slovakia programme

Close-ended, competitive call

**#husk2127**

**Building partnership**



## Programme area

### Hungary

- Győr-Moson-Sopron vármegye
- Komárom-Esztergom vármegye
- Pest vármegye
- Budapest főváros
- Nógrád vármegye
- Heves vármegye
- Borsod-Abaúj-Zemplén vármegye
- Szabolcs-Szatmár-Bereg vármegye

### Slovak republic

- Bratislavský samosprávny kraj
- Trnavský samosprávny kraj
- Nitriansky samosprávny kraj
- Banskobystrický samosprávny kraj
- Košický samosprávny kraj

## Eligible legal forms of applicants

### Public authorities (Public)

- National, regional, or local authorities special competencies and tasks in public interest
- State-owned companies having portfolio according to national legislation
- Asset management foundation established by the state.

### Public bodies governed by public law (Public)

Bodies that are established for the specific purpose of meeting needs in the general interest, financed, for the most part, by the state, regional or local authorities.



## Eligible legal forms of applicants

### Non-profit organisations governed by private law (Private)

Bodies that have no industrial or commercial character and are not financed, for the most part, by the state, regional or local authorities

### Small and medium sized enterprises (Private)

Any entity engaged in an economic activity, irrespective of its legal form. This includes, in particular, self-employed persons and family businesses, and partnerships or associations regularly engaged in an economic activity.



## Partnership requirements

### Joint development

The project idea must be jointly developed. Partner declaration must be submitted by each Partner.

### Joint implementation

Each Partner must be responsible for at least one core activity.

### Joint staff

Each Partner must involve its own employees into the project implementation.

### Joint financing

At least one Partner from each member state is financed by the programme.



## Lead Partner principle

### Legal aspects

- Bears legal responsibility for the implementation of the entire project
- Lays down the arrangements with the other partners
- Signs the subsidy contract with the Managing Authority in English

### Main tasks

- Submits the Application form
- Submits the project and follow-up reports
- Transfers the reimbursed ERDF contribution to all other partners



## Partner not receiving financial support

- professional advisors
- observers or
- indirect beneficiaries

## Eligible activities

- preparatory activities
- core activities
- promotional activities

## Project duration

- from 16 to 30 months

## Building partnership





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## Eligible expenditures

Cost category	Flat rate option „A”	Flat rate option „B”
1. Preparation costs	lump sum: € 1300,00	not applicable
2. Staff costs	flat rate: 20% or 10% (of direct costs /cost cat.: 5, 6, 7/)	real cost
3. Office and administration	flat rate: 15% (of the Staff costs)	not applicable
4. Travel and accommodation	flat rate: 15% (of the Staff costs)	not applicable
5. Services	real cost	not applicable
6. Equipment	real cost	not applicable
7. Works and infrastructure	real cost	not applicable
8. Technical cost category	not applicable	flat rate: 40% (of the staff costs)

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## Eligible expenditures

- Promotion costs maximum 3 % of the Partner's total budget
- Cost of technical supervisor maximum 1,5 % of the estimated cost of the investment
- Cost of expert on public procurement 1 % of the estimated cost of order
- Half day event 17 €/person
- Full day event 47€/person

**Building partnership**

## Source of finance

### Partners registered in Hungary

Type of beneficiary according to national legislation	EU contribution	National co-finance	Own contribution
Central state budgetary organisations	80%	20%	0%
Entirely state-owned companies	80%	20%	0%
Asset management foundation established by the state. Legal entity maintained by such a foundation.	80%	20%	0%
All other beneficiary type except small and medium sized enterprises	80%	15%	5%
Small and medium sized enterprises	80%	15%	5%

### Partners registered in Slovakia

Type of beneficiary	EU contribution	National co-finance	Own contribution
Public authorities	80%	20%	0%
Public bodies governed by public law	80%	12%	8%
Non-profit organisations governed by private law	80%	12%	8%
Small and medium sized enterprises	80%	0%	20%



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## State aid

State aid category	Maximum amount	Maximum rate of support
De minimis	max: € 200.000,00	HU 95%   SK 80%
Aid for undertakings participating in European Territorial Cooperation project	max: € 2.000.000,00	max: 80%
Aid for culture and heritage conservation	max: € 150.000.000,00	max: 80%
Aid for sport and multifunctional recreational infrastructures	max: € 30.000.000,00	max: 80%
GBER Aid for local infrastructure	max: € 10.000.000,00	HU: 95%   SK 80%

## Submission

- **Online Application form must be filled in in English**
- **Platform Interreg+ is available from 15/06/2023**
  - Fully functional application form in Excel is available
- **New set of document is coming on 15/06/2023**
  - Guide for Applicants – Call for proposals HUSK-2302 (EN/HU/SK)  
State aid part will be amended, translations will be specified
  - Annex I – Partner’s declaration of honor in HU and SK
  - Eligibility of expenditures in HU and SK
  - Guidelines on project promotion in HU and SK
  - User manual to the Interreg+ Application Module in English
- **Submission deadline: 15/08/2023 | 16:00**



## Mandatory annexes

**ANNEX I – Partners’ declaration of honor (EN/SK/HU)**

**ANNEX II – Specimen of signature (native)**

**ANNEX III – CV of the key expert (native)**

**ANNEX IV – Project part concept (HU and SK, or ENG)**

**ANNEX V – Simplified technical documentation (native)**

- a general map
- photo documentation
- façade plans for all sides and floor plans for all levels,
- a detailed cost calculation, and
- 3D visualisation of the object (if available).

**ANNEX VI – Financial report for SMEs (native)**

**ANNEX VII – De minimis declaration (native)**

**ANNEX VIII – Test of undertaking in difficulty for SMEs (native)**



## Technical support

### Action: 1.2.1 – Protection and preservation of the natural capital

Viktória Bančanská | [vbancanska@skhu.eu](mailto:vbancanska@skhu.eu) | +36 20 312 4949

### Action: 1.2.2 – Joint risk management

Arianna Biriki | [abiriki@skhu.eu](mailto:abiriki@skhu.eu) | +36 30 639 9502

### Action: 2.4.1 – Preservation of local heritage

Andrea Kata Hegyháti-Molnár  
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### General information

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### Interreg+ helpdesk

[iplussupport@szpi.hu](mailto:iplussupport@szpi.hu)





**#BuildingPartnership**  
**#InterregHUSK**  
**#EuropeanUnion**  
**#crossbordercooperation**  
**#regionaldevelopment**

**Thank you for your attention!**

**Silvester Holop**

Deputy Head of the Joint Secretariat

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